

AGENDA

BCESP Advisory Council Meeting

December 12, 2024, at 3:00 pm – 5:00 pm

LifeSpan, Inc. – 1900 Fairgrove Avenue, Hamilton, OH 45011 – Bever Room

<https://zoom.us/j/91226116510?pwd=iuMdQFEdR10VfCSAE0ub2PMY0qNNvo.1>

Meeting ID: 912 2611 6510

Passcode: 982768

CALL TO ORDER	Jennifer Roth
INTRODUCTIONS	Jennifer Roth
APPROVAL OF MINUTES ❖ September 12, 2024, Minutes (Action Needed)	Jennifer Roth
QUARTERLY REPORTS ❖ Program Dashboard & Financial Report ○ Case Management Rule ❖ Program Update Report ○ 2025 Proposed Provider Monitoring Reviews	Ken Wilson & Ronnie Spears Ken Wilson
COMMITTEE REPORTS ❖ Governance Committee	Kevin Kurpieski
OLD BUSINESS ❖ Levy Update	Ken Wilson
NEW BUSINESS ❖ Five-Year Levy Projections ❖ 2025 Meeting Date Schedule	Ronnie Spears Ken Wilson
HEARING THE PUBLIC	Jennifer Roth
ADJOURNMENT	Jennifer Roth

NEXT MEETING: February 20, 2025

MINUTES
BCESP ADVISORY COUNCIL MEETING
 THURSDAY, SEPTEMBER 12, 2024 @ 3:00 P.M.

ATTENDANCE

Members Present: Shawn Cowan Jennifer Heston-Mullins Kevin Kurpieski Laura Lacy Emily Liechty Sherry Lind John McCarthy Sherrill Swann Nancy Williams	COA Staff: Nan Cahall Jennifer Lake Kelly Rouse Ronnie Spears Ken Wilson	Guests: Karen Dages Joyce Kachetries
Excused: Michael Berding Jennifer Roth	Facilitator: Kevin Kurpieski	Scribe: Christina Adams
Absent:		

CALL TO ORDER

The September 12, 2024, Butler County Elderly Services Program (ESP) Advisory Council was called to order at 3:12 p.m. by Kevin Kurpieski.

APPROVAL OF MINUTES

Kevin Kurpieski called for a motion to approve the June 13, 2024 Butler County ESP Advisory Council minutes.

Motion: Shawn Cowan made a motion to approve the June 13, 2024 minutes as presented.

Second: Jennifer Heston-Mullins seconded the motion.

Action: The June 13, 2024 minutes were unanimously approved as presented.

QUARTERLY REPORTS

Program Dashboard & Financial Report

Ken provided a program dashboard update for Quarter 2 (April-June 2024), please see handout for full details). At the end of the second quarter, there were 2,930 clients enrolled. Due to managed enrollment which began on February 1, 2024 to keep the program within budget, the number of enrolled clients has declined by 3% from the first quarter and 5.6% from last year. The managed enrollment criteria targets higher risk individuals, so their care plan costs are higher.

Fast Track Home (FTH) has been expanded to include all services. Previously it was funded by ARPA as a pilot program which only included home delivered meals. In review of the number of ESP clients served, Ken noted that there has been a decrease in the number of clients served in nearly all categories except consumer directed care (CDC) and home care assistance. This shows that the backlog of clients waiting for home care assistance has improved but this is not beneficial financially as the cost of services continues to increase, particularly with CDC. We are taking a closer look to determine what additional limits may need to

be put on CDC to stay within budget. Due to late billing, some of the costs incurred in the first quarter rolled into the second quarter.

In the second quarter, 100% of cost incurred through FTH is being covered by Healthy Aging funds. The Healthy Aging dollars will be spent by the end of September 2024 and these cost will be picked up by the Senior Services Levy as well as any other federal funding available.

Jennifer Heston-Mullins asked if the Over the Counter (OTC) Medicare benefit cost savings is referring to clients who qualify for benefits for the over the counter medications or is it the over the counter cards that are provided.

Ken stated that this is for both those who qualify for the over the counter benefits and the cards. We assist clients to receive these cost savings.

The managed enrollment criteria will extend into 2025. While the backlog of individuals waiting for home care assistance is decreasing, it negates the savings that we are seeing by enrolling fewer people into the program.

John asked how individuals get from FTH to ESP. Ken shared that we have hospital coaches in most of the hospitals or staff who works closely with hospital discharge planners who make referrals. Assessments are either done at the bedside (hospital or nursing home), services are put into place, and an in-home appointment with a coach occurs within 10 days of discharge. Typically, individuals are disenrolled from FTH after sixty days or they are enrolled into ESP if they are eligible.

John commented that approximately half of the ESP new enrollments come from FTH. Ken added that there are two pathways into ESP, one being individuals contacting COA to request assistance and the other pathway being through FTH.

Kevin asked if there has been an update on remaining Healthy Aging funds that other counties did not take advantage of. Ken noted that the funds that three or four counties did not commit to Healthy Aging was redistributed. The additional dollars that came to Butler County were rolled into our plan. We are still hopeful that there may be additional funds. Ronnie shared that the challenge with receiving additional funds is that counties had to obligate the funds by June 30, 2024 and the funds must be spent by September 30, 2024. We suspect the funds were obligated by other counties but there may potentially be some issues with spending the money by the deadline. The next report from ODA is due on October 10th and we will be able to see if there were counties that did not spend the funds.

Ronnie reviewed the Financial Report (please see handout for full details), noting these are for the second quarter (April-June 2024). Actuals are reported for January through June and the remaining months are projections. The total revenue is over budget by \$221K or 1.6%. Ronnie noted that the total revenue line was inadvertently omitted from the report. A copy of the report that includes this information is available.

Shawn asked if we pull money from the reserve fund if we go over budget, and if so, is there a reserve minimum that must be maintained. Ronnie stated that we do pull from the levy reserves held by Butler County if we are over budget and there is not a minimum that must be kept in our reserve. Ken added that our rule of thumb is to maintain three to six months of funds in reserves. It has been a long time since we have gone over budget. Ken will be talking with Judi Boyko, Butler County Administrator, about an appropriation from the commissioners that will be required if the budget does not balance out.

Emily asked if we have a sense of how much time it will take before we see managed enrollment having a positive impact on the budget.

Ken mentioned that in Hamilton County, it took nearly seven months before we saw a drop in spending because of the home care backlog driven by staffing shortages.

Emily asked if catching up on the backlog of clients waiting for home care assistance was the factor in seeing this improvement.

Ken shared that catching up on the backlog delays the impact of a drop in expenses along with the census dropping low enough to reduce program spending.

Shawn asked if clients who do not qualify during managed enrollment are put on a waiting list.

Ken stated that we have stricter criteria for enrollment but are not keeping a waiting list because individuals needs can change while on a wait list which would create a lot of additional work and would be frustrating to families. We do refer to other community resources but there are needs going unmet in Butler County due to managed enrollment.

Program Update Report

Jennifer gave an overview of the Program Update Report (please see handout for details).

HDM Star Ratings

A tool was created to allow the care managers to review home delivered meal options with clients. A goal with home delivered meals is to focus on quality and to incentivize providers to increase the choices/options available to clients. A shift was made to the weight of quality versus value. Instead of the value rating being based on a quality to value ratio of 50:50, the quality to value ratio is now 80:20. The new HDM star rating sheets reflects this focus on quality.

Emily commented that before the change to the value rating, Oxford Seniors scored a four, but this score has dropped due to the new value rating calculation (less than half of their clients responded to the survey). She asked if additional services that a provider offers can be included versus only home delivered meals to give a bigger picture. Jennifer shared that because this value rate sheet is specific to home delivered meals, adding additional services would cause the purpose of the rate sheet to get lost. She suggested that we consider another way to spotlight additional services that providers offer.

Jennifer Heston-Mullins asked if there is a minimum number of survey respondents required.

Jennifer Lake shared that there is a minimum number of seven survey respondents required in order for the data to be calculated correctly. She added that COA will continue to look at ways to get more respondents in those areas where it has been low.

Ken added that he was recently made aware that clients would like to know where the providers prepares the meals, particularly if they are not happy with their meals. There are kitchens that multiple providers use. Jennifer shared that whether meals are self-produced or contracted could be included on the value rating sheet.

Additionally, Ken shared that a study by Scripps Gerontology is going to begin to update the SASI. It has been a number of years since modifications to the survey tool have been made.

We are also looking into using artificial intelligence (AI) to help us interpret client survey comments. This is an opportunity to get more detailed feedback versus just prescribed questions and answers.

Jennifer Heston-Mullins recommended using DEDOSE qualitative software for analysis of client comments.

Jennifer Heston-Mullins asked what the typical response rate is for the SASI. Ken stated that the response is high from a sample size perspective because the case managers are asking during home visits. Not all clients are seen during a reporting period.

Copay Evaluation

Ken provided an update on the copay evaluation. For more than one year, we have been evaluating the method used to determine and collect copayments from clients who require a copay. We have seen positive results from the current model we are testing and are continuing testing in order to build a large enough sample size to report the financial impact. Changes included in the current model along with next steps are included in the Program Update Report. The goal of updating the copayment process is to provide more predictable invoicing and easier methods of payment for older adults as well as reducing the administrative burden for the care managers who determine the copay.

Sherrill asked how copayments are collected and if they are paid timely. Ken shared that an invoice is sent monthly from COA to clients who typically pay by check. Some are not paid on time. Ronnie added that we are working on leveraging the technology to make the payment process easier for older adults. Ken noted that this is an important revenue source for the program because 100% of copayments go back into the program to serve more clients.

Emily asked if individuals lose services if they do not pay and if it is sent to a collection agency. Ken responded that clients who do not pay could lose services, but it is not sent to a collection agency.

Provider Quality Report

Jennifer reviewed the Provider Quality report (please see handout for details). There were no questions or comments.

COMMITTEE REPORTS

Governance Committee Report

Kevin shared the Governance Report (please see report for details). The recommendation to appoint Jennifer Heston-Mullins to the position of vice chair effective immediately was made. Additionally, Kevin presented two new applicants to serve on the advisory council; Cara Brown (to serve as the community representative) and Amy Simpson (to serve as the hospital representative replacing Vicky Cheng). Kevin asked for a motion to appoint Jennifer Heston-Mullins as vice chair effective immediately, to appoint Amy Simpson to the advisory council as the hospital representative effective immediately, and to recommend Cara Brown to the commissioners to be considered for the commissioner appointed community representative position on the advisory council.

Kevin Kurpieski called for a motion to appoint Jennifer Heston-Mullins as vice chair, to appoint Amy Simpson to the advisory council to serve as the hospital representative, and to recommend Cara Brown to the commissioners to be considered for the commissioner appointed community representative position on the advisory council.

Motion: Shawn Cowan made a motion to appoint Jennifer Heston-Mullins as vice chair, to appoint Amy Simpson to the advisory council to serve as the hospital representative, and to recommend Cara Brown to the commissioners to be considered for the commissioner appointed community representative position on the advisory council.

Second: John McCarthy seconded the motion.

Action: The motion was unanimously approved.

Amy Simpson will finish out Vicky Cheng's term and will begin her first term in January 2025. Two vacancies remain, which are a physician representative and a home health agency representative.

Jennifer Heston-Mullins asked if the physician can be a general practitioner. Kevin shared that the physician can be a general practitioner, but it would be preferred if they have some older adult patients.

Emily asked if the governance committee is still interested in someone from Butler Behavioral serving on the council and if so, she will send Randy Allman's contact information. Kevin requested Emily email Randy's contact information to him.

Kevin noted that he and Sherry are reviewing the bylaws and will be recommending some updates to the council.

OLD BUSINESS

Levy Update

Nan acknowledged and thanked the council members who have made community presentations in advance of next year's levy.

Jennifer Heston-Mullins commented that Oxford Seniors will be doing their presentations after the November 2024 election. Emily added that they have two presentations scheduled and two tentative. She requested additional ESP pamphlets.

Action: Nan will provide additional ESP pamphlets to Emily Liechty and Jennifer Heston-Mullins.

Ken discussed next steps as we prepare to put the Senior Services levy on the ballot in 2025. If the levy does not pass in 2025, we would not have enough funding to continue beyond January 1, 2026. Ken will be meeting with Judi Boyko, Butler County Administrator, in a few weeks to discuss levy options that will be presented to the commissioners. Levy options will include a renewal, a renewal and an increase, and providing some options around service offerings such as a mix of ESP, FTH, and one time service offerings (e.g., emergency housing assistance or home modifications).

One of the challenges to asking for an increase is that we are serving fewer people in the program due to managed enrollment and the cost per client is rising. A renewal will be challenging because we are currently spending carryover.

Ken suggested that the advisory council could have an out-of-cycle meeting in November to review the levy options that will be presented to the commissioners and allow council members to provide input. It may be best to schedule following the November election when we know if the Mental Health levy passed. If the Mental Health levy does not pass, it will be difficult and very risky for us to ask for an increase.

Sherry asked if Butler did a tax reassessment this year or will this happen next year. Nan shared that Butler County did get a reappraisal this year.

Nan shared that the BCESP levy committee (Citizens Supporting our Elderly) will be forming soon to discuss messaging, fundraising, sign locations, etc. Anyone interested in participating on the levy committee should reach out to Nan. Individuals may also volunteer to assist if they do not wish to sit on the committee.

Ken added that next steps will be forming the levy committee and to get a structure in place for the campaign. Following his meeting with Judi Boyko, he will determine if the council needs to meet before December. Otherwise, he will share the levy options and have a recommendation for the council to vote

on at the December 12th meeting. The commissioners will make the final decision on what goes on the ballot, but this will give the advisory council an opportunity to give input into the process.

NEW BUSINESS

Draft 2025 Budget

Ronnie reviewed the Draft 2025 Budget. A budget increase of \$500K is being requested for 2025. This increase is needed as the Title III and state funding that helped to subsidize the programs has ended. Additionally, the \$900K from the Healthy Aging grant that was used to offset expenses has been spent. Ken noted that this is over \$1M less revenue which is requiring the request for an additional \$500K in the 2025 budget. There were no questions or comments.

Kevin Kurpieski called for a motion to approve the 2025 Budget.

Motion: Jennifer Heston-Mullins made a motion to approve the 2025 Budget.

Second: Shawn Cowan seconded the motion.

Action: The 2025 Budget was unanimously approved as presented.

Service Specification Change - Transportation

Jennifer reviewed the change to the transportation service specification. An addition was made to the service specification for non-medical transportation that states that trips to adult entertainment, casinos, and establishments to purchase alcohol, tobacco, and marijuana are unallowable.

Ken noted that there is a medical transportation service specification that is silent on this issue because clients may have a prescription for cannabis which is legitimate. Care managers authorize transportation.

Kevin Kurpieski called for a motion to approve the non-medical transportation service specification change.

Motion: Jennifer Heston-Mullins made a motion to approve the non-medical transportation service specification change.

Second: Shawn Cowan seconded the motion.

Action: The non-medical transportation service specification changes were unanimously approved as presented.

HEARING THE PUBLIC

There were no individuals present from the public who wished to speak.

EXECUTIVE SESSION

N/A

ADJOURNMENT

The meeting was adjourned at 4:52 PM.

NEXT MEETING

December 12, 2024



**Butler County ESP
Program and Financial Report
Quarter 3, 2024 (Jul. - Sep. 2024)**



Butler County ESP
Quarter 3, 2024 (July - September 2024)
EXECUTIVE SUMMARY

Highlighted Findings

1. Census Trends

- A. Compared to last year (Quarter 3, 2023), census decreased by -250 clients (from 3,091 to 2,841) or -8.08%.
- B. Compared to last quarter (Quarter 2, 2024), census decreased by -89 clients (from 2,930 to 2,841) or -3.04%.

* **Note:** On February 1st, 2024 Managed Enrollment was initiated for Butler County.

2. Fast Track Home

- A. Average length of stay has increased by 4 days compared to Quarter 2, 2024 (from 54 to 58).
- B. New Enrollments increased from Q2,2024 to Q3,2024 (from 75 to 95).
- C. Total clients who transferred to ESP from FTH increased by 2 clients from Quarter 2, 2024 (from 25 to 27).

3. Financials

- A. Total Levy Revenue: The amount needed to be drawn down from the levy is \$12.85 million through the third quarter, as compared to the budgeted amount of \$12.53 million. The variance as compared to budget is over by \$319,823 or 2.6%.
- B. Total Expenses: The expenses projected through the third quarter are \$14.12 million as compared to \$13.56 million in the budget. The variance as compared to budget is over by \$558,452 or 4.1%.
- C. Purchase Services: The purchased services expenses were over by \$528,218 or 5.5% as compared to budget.



Butler County ESP
Quarter 3, 2024 (July - September 2024)
TRADITIONAL ESP CENSUS TRENDS

Quarter-End Census by Program

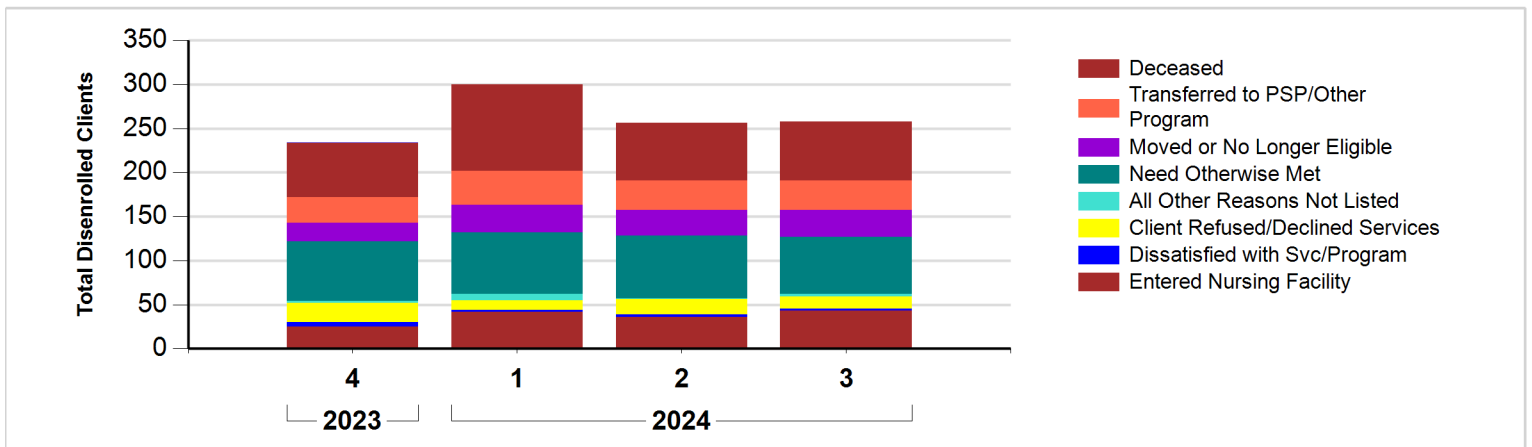
Year	2023		2024	
Quarter	4	1	2	3
ESP	3,126	3,022	2,930	2,841
FTH	14	33	38	67
Medicaid Programs	1,450	1,486	1,490	1,537
Passport	351	359	371	383
Assisted Living	106	104	97	105
Molina	393	423	415	430
Aetna	600	600	607	619

Quarter-End Census, New Enrollments, and Disenrollments

Year	2023		2024	
Quarter	4	1	2	3
Quarter-End Census	3,126	3,022	2,930	2,841
New Enrollments	273	195	169	171
Disenrollments	234	300	256	258

Disenrollment Outcomes

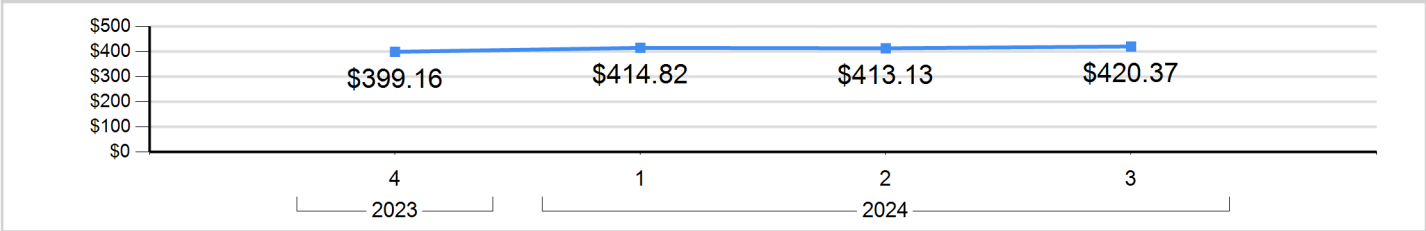
Year	2023		2024	
Quarter	4	1	2	3
Client Refused/Declined Services	22	11	17	14
Deceased	62	98	65	67
Dissatisfied with Svc/Program	5	2	3	2
Entered Nursing Facility	25	42	36	43
Moved or No Longer Eligible	21	31	29	30
Need Otherwise Met	68	70	71	65
Transferred to PSP/Other Program	29	39	34	34
All Other Reasons Not Listed	2	7	1	3
Total	234	300	256	258





Butler County ESP
Quarter 3, 2024 (July - September 2024)
TRADITIONAL ESP SERVICE TRENDS

Average Monthly Cost per Client¹



Distinct Clients Served by Service Group

Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	246	239	265	257	
Electronic Monitoring	1,809	1,761	1,653	1,551	
Home Care Assistance	703	704	723	734	
Home Delivered Meals	1,717	1,699	1,640	1,581	
Home Medical Equipment	138	128	115	113	
Home Modification	78	57	52	72	
Laundry Service	12	18	27	33	
Other Services	293	279	283	270	
Transportation	281	275	267	262	
All Services (Unduplicated)	3,364	3,317	3,187	3,094	

Units Billed by Service Group *Please see the notes page for unit of measure descriptions by service.*

Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	22,084	17,537	26,366	23,056	
Electronic Monitoring	6,105	5,868	5,694	5,354	
Home Care Assistance	22,537	21,597	20,646	20,869	
Home Delivered Meals	109,079	107,747	103,571	101,313	
Home Medical Equipment	235	217	197	184	
Home Modification	84	60	53	76	
Laundry Service	84	166	215	321	
Other Services	2,148	1,781	1,821	1,826	
Transportation	3,432	3,149	2,886	2,760	

Dollars Paid by Service Group (Purchased Services)

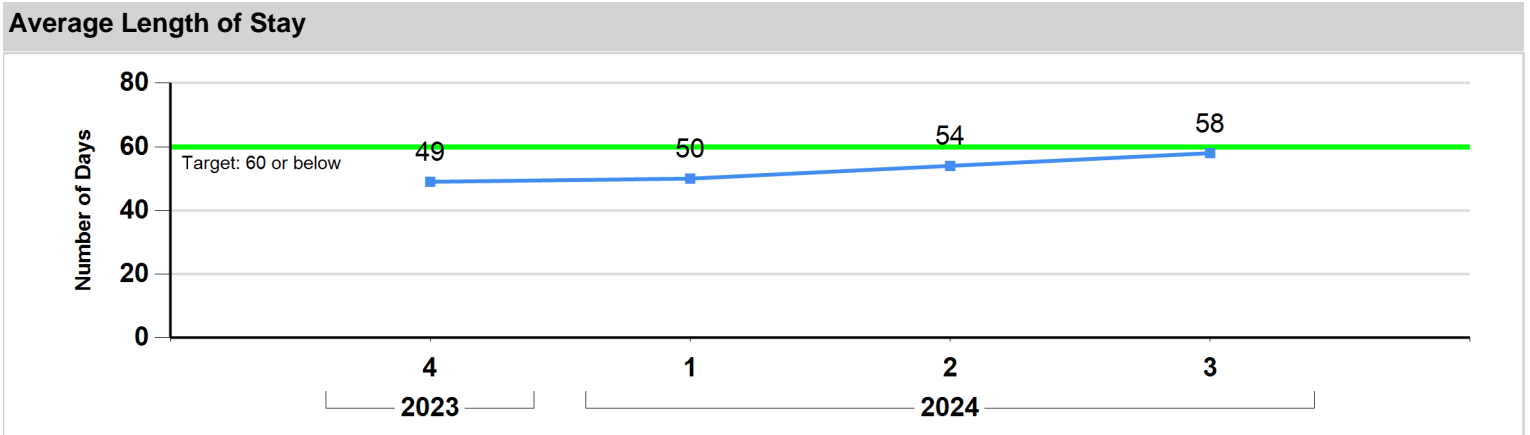
Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	\$411,914	\$367,562	\$490,983	\$428,499	
Electronic Monitoring	\$114,975	\$107,396	\$107,883	\$102,605	
Home Care Assistance	\$608,418	\$556,828	\$554,739	\$557,865	
Home Delivered Meals	\$1,163,720	\$1,158,543	\$1,106,584	\$1,082,988	
Home Medical Equipment	\$33,148	\$34,400	\$26,993	\$29,382	
Home Modification	\$97,533	\$130,801	\$137,664	\$109,146	
Laundry Service	\$5,576	\$4,777	\$6,567	\$8,854	
Other Services	\$182,479	\$224,786	\$163,029	\$124,139	
Transportation	\$162,680	\$141,120	\$126,264	\$121,780	
All Services	\$2,780,444	\$2,726,213	\$2,720,706	\$2,565,257	



Butler County ESP FTH
Quarter 3, 2024 July - September 2024)
FAST TRACK HOME CENSUS TRENDS

Total Clients Served, New Enrollments, Disenrollments				
	2023	2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3
New Enrollments	31	51	75	95
Disenrollments	32	32	70	64
Clients Transferred to ESP	18	15	25	27
	56.25%	46.88%	35.71%	42.19%

Enrollment by Setting				
	2023	2024		
Enrollment Setting	Quarter 4	Quarter 1	Quarter 2	Quarter 3
Fort Hamilton	1	6	3	6
Spousal Meals	0	3	3	3
McCullough Hyde	0	2	2	3
Miami Valley Hospital	0	0	1	0
Community	0	1	5	3
Mercy Hospital Network	4	10	8	11
Premier Health Atrium	2	2	3	6
The Christ Hospital	0	1	0	5
TriHealth Hospital Network	4	4	8	6
University of Cincinnati Hospital Network	7	6	14	15
Veterans Admin - VA	0	1	2	1
Other Hospital	2	2	3	13
Skilled Nursing Facilities	7	8	21	15
Rehabilitation Facilities	3	4	0	4
Not Captured	1	1	2	4
Total	31	51	75	95





Butler County ESP FTH
Quarter 3, 2024 (July - September 2024)
FAST TRACK HOME SERVICE TRENDS

Distinct Clients Served by Service Group

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	0	7	23	21	
Home Care Assistance	0	4	3	26	
Home Delivered Meals	41	37	53	51	
Home Medical Equipment	0	9	20	17	
Home Modification	0	2	3	13	
Laundry Service	0	0	2	1	
Transportation	0	0	3	3	
All Services (Unduplicated)	41	47	75	83	

Units Billed by Service Group *Reference: Please see page 9 for unit of measure descriptions by service.*

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	0	11	37	34	
Home Care Assistance	0	26	53	158	
Home Delivered Meals	1,137	1,015	1,417	1,470	
Home Medical Equipment	0	18	34	33	
Home Modification	0	2	3	14	
Laundry Service	0	0	3	1	
Transportation	0	0	16	6	

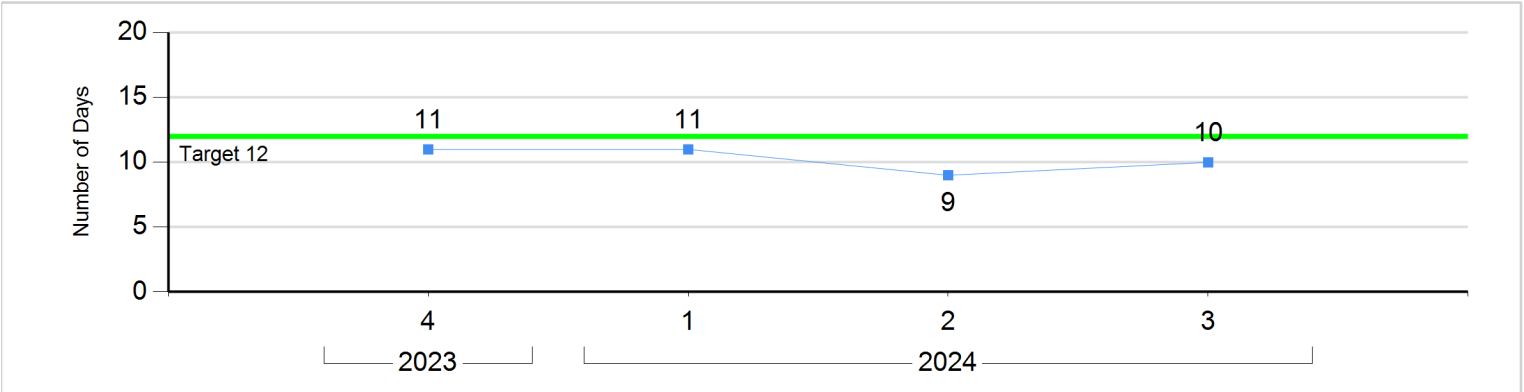
Dollars Paid by Service Group (Purchased Services)

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	\$0	\$245	\$848	\$834	
Home Care Assistance	\$0	\$658	\$1,396	\$4,211	
Home Delivered Meals	\$11,404	\$9,920	\$13,784	\$14,482	
Home Medical Equipment	\$0	\$1,223	\$3,328	\$2,828	
Home Modification	\$0	\$1,235	\$1,355	\$8,640	
Laundry Service	\$0	\$0	\$15	\$5	
Transportation	\$0	\$0	\$1,114	\$348	
All Services	\$11,404	\$13,281	\$21,840	\$31,347	



Butler County ESP
Quarter 3, 2024 (July - September 2024)
Traditional ESP PERFORMANCE TRENDS

Average Number of Days from Intake Call to the Enrollment Assessment¹



Home Care Provider Network Referrals and Capacity

Year	Quarter	#Clients in Need of HCA & CDC or AddnAide	#Clients Not Matched with a Provider	% of Clients Not Matched with a Provider	% of Clts Receiving Traditional HCA	% of Clts Receiving CDC or AddnAide
2023	4	1,459	525	36%	48%	16%
2024	1	1,431	418	29%	52%	19%
2024	2	1,447	360	25%	55%	20%
2024	3	1,301	215	17%	61%	22%

Home Delivered Meals - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	96.63%	98.42%	97.48%	98.23%
Good Choice of Meals Available	91.79%	94.94%	92.51%	94.74%

Medical Transportation - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	93.55%	97.02%	98.28%	99.35%
Service Returns Client Home Promptly	87.42%	96.18%	96.27%	98.56%

Home Care Assistance - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	94.68%	94.52%	95.04%	97.58%
Aide is Dependable	93.62%	93.43%	94.50%	96.58%



Butler County ESP
Quarter 3, 2024 (July - September 2024)
MEDICARE BENEFIT COST SAVINGS

Referrals				
Year	2023	2024	2024	2024
Quarter	Q4	Q1	Q2	Q3
Number of Members Assisted	135	183	122	142
Over the Counter (OTC)	64	127	80	114

Services Awarded				
Year	2023	2024	2024	2024
Quarter	Q4	Q1	Q2	Q3
Emergency Response Service	45	73	50	81
Medical Transportation	49	73	51	51
Total Distinct Clients	94	146	101	106

Rolling Annual Cost Savings		
Year	2023	2024
Total Cost Savings(as of qtr. end date)	\$665,600	\$563,250



Warren County ESP

Quarter 3, 2024 (July - September 2024)

FINANCIALS: Based on Actual Revenue & Expenses as of September 30, 2024¹

	Projected	Annual Budget	Budget Variance	% Budget Variance
Revenue				
Tax Levy Appropriations	\$12,852,811	\$12,532,988	\$319,823	2.6%
Federal Funding				
Title III C2 - Home Delivered Meals	\$278,054	\$266,034	\$12,020	4.5%
Title III E - Caregiver Support	69,353	74,446	(5,093)	-6.8%
Nutrition Services Incentive Program (NSIP)	304,146	260,509	43,637	16.8%
State Funding(Senior Comm. Serv, HDM, Alz)	127,042	35,725	91,318	255.6%
Other Federal (ARPA)	137,466	68,510	68,956	100.7%
Other Local (McCullough-Hyde)	7,798	0	7,798	
Other Revenue Sources (Interest)	80,341	66,669	13,673	20.5%
Client Contributions				
Client Donations	10,427	9,308	1,119	12.0%
Co-Pays Received	248,160	242,958	5,201	2.1%
Total Revenue	\$14,115,598	\$13,557,146	\$558,452	4.1%
Expenses				
Operating Expenses				
COA Administrative	\$923,450	\$882,434	(\$41,016)	-4.6%
Intake & Assessment	321,816	361,512	39,696	11.0%
Fast Track Home - Pilot	144,064	68,510	(75,554)	-110.3%
Healthy Aging Grant FTH CM Offset	(110,777)	(110,777)	0	0.0%
Case Management	2,689,777	2,736,418	46,641	1.7%
Healthy Aging Grant MA Benefit Specialist Offset	(5,000)	(5,000)	0	0.0%
Total Operational Expenses	\$3,963,331	\$3,933,097	(\$30,234)	-0.8%
Purchased Services				
Home Care Assistance	\$2,238,821	\$2,213,611	(25,210)	-1.1%
Consumer Directed Care	1,706,073	1,212,523	(493,550)	-40.7%
Laundry Service	29,151	37,800	8,649	22.9%
Independent Living	242,760	270,350	27,590	10.2%
Home Medical Equipment	141,204	132,149	(9,055)	-6.9%
Electronic Monitoring	405,951	457,950	51,999	11.4%
Minor Home Modifications	601,057	483,354	(117,703)	-24.4%
Major Housecleaning	34,216	59,857	25,641	42.8%
Pest Control	11,981	16,883	4,902	29.0%
Home Delivered Meals	4,540,987	4,632,749	91,762	2.0%
Adult Day Service	124,889	209,808	84,919	40.5%
Adult Day Transportation	42,120	73,264	31,144	42.5%
Medical Transportation	515,843	452,153	(63,690)	-14.1%
Non Medical Transportation	141,439	92,934	(48,505)	-52.2%
Behavior Health	162,570	105,000	(57,570)	-54.8%
Healthy Aging Grant Purchased Services Offset	(786,794)	(826,336)	(39,542)	-37.7%
Gross Purchased Services	\$10,152,267	\$9,624,049	(\$528,218)	-5.5%
Gross Program Expenses	\$14,115,598	\$13,557,146	(\$558,452)	-4.1%
Client Census	2,787	2,838	51	1.8%
Cost of Services per Client	\$303.82	\$277.49	(\$26.33)	-9.5%

* projected year end census.

** Healthy Aging Grant funded \$110,777 of the \$144,064 FTH Case Management expense. The true FTH Case Management expense to the levy is \$32,288, which is \$36,222 or 51.4% under budget.

1. Census Trends

- A. Quarter-End Census by Program is a client count based on a one-day snapshot of clients with a status of 'Enrolled' or 'Suspended' on the last day of the quarter. It is used as an approximation of how many clients are being served on any given day.
1. The Service Trends section shows the client count based on billing data. This shows the number of clients whom services were delivered and invoiced. Given these differences, the quarter-end census and the client count for all services will not match.
- B. New Enrollments are calculated by taking the total number of clients who have an enrollment date during the quarter and an approved care plan.
- C. Disenrollment Outcomes
1. All Other Reasons Not Listed includes: Dissatisfied with Service/Program, Refused Cost, Share/Verification, Health/Safety, and Unable to Meet Client Need.
 2. Client Non-Compliant includes: Declined Call/Visit, Delinquent Balance, Refused, Transfer to Passport/Other Program and Unable to Contact.
 3. Adding the difference between *New Enrollments* and *Disenrollments* in a given quarter to the previous *Quarter-end Census* may result in a discrepancy due to the timing of census reporting and back dating client enrollments and disenrollments.

2. Service Trends

- A. Average Monthly Cost per Client is based on the average monthly cost of Intake and Assessment, Administration, Care Management and Provider Services divided by the quarter-end census.
- B. Clients Served by Service Group is based on billing data. These numbers represent the unduplicated client counts within each service group and overall. The All Services client count will not equal the sum of the service group subtotals because many clients receive more than one service.
- C. Home Care includes homemaking, personal care, companion, and respite services.
- D. Other Services includes Environmental Services and Independent Living Assistance (Hamilton only), Adult Day Care and Adult Day Transportation.
- E. Dollars Paid by Service Group represents the total from the financial system. Clients Served and Units Billed represent when service was provided, dollars paid represents when services were paid.
1. Laundry Services: We are currently reviewing the client data that we have received from the vendor for the new laundry service we are implementing in the county.

3. FTH Census Trends

- A. Clients Enrolled in ESP is calculated by taking the clients who disenrolled from Fast Track Home within the quarter then determining the clients who have an active registration with the traditional ESP.
- B. Community Enrollment may include emergency referrals to ESP FastTrack service such as: Community Paramedicine, APS referral or other agency referral for FTH specific services.

4. FTH Service Trends

- A. Other Services includes Pest Control.

5. Unit of Measure Descriptions by Service

- A. Adult Day - Number of Days
- B. Consumer Directed Care - Number of Hours
- C. Electronic Monitoring - Number of Months
- D. Home Care - Number of Hours
- E. Home Delivered Meals - Number of Meals
- F. Medical Transportation - Number of Trips

6. **N/A**: This is displayed on a case-by-case basis, but is most frequently related to a rate or unit change. The metric should display data in subsequent quarters after the change has taken effect.

7. Benefit Cost Savings:

OTC Medicare cards help cover the cost of over-the-counter drugs for seniors enrolled in certain Medicare Advantage plans. Not every Medicare Advantage plan offers this benefit, and limitations vary between the plans that do.

Butler County Program Update Report December 2024

Home Care Assistance (HCA)

No changes since the last report.

Minor Home Modification and Repair (MHM)

No changes since the last report.

Electronic Monitoring Systems (formerly Emergency Response Services)

Guardian Medical Monitoring's proposal to RFP 001-24: ESP Electronic Monitoring Systems (EMS) was awarded the EMS contract with an effective date of November 1, 2024. All appeals have been addressed and Guardian Medical Monitoring is now under contract with COA.

Environmental Services

As of 11/1/24, Arrow Heating Cooling and Maintenance has added Environmental services to their contract for Butler County.

Home Delivered Meals

Planning has begun for the COA 2025 Nutrition Provider Summit that will be held January 16th at the COA offices. Discussion topics will include strategies to modernize Home Delivered Meals, approaches to increase donation-based funding for the meal delivery program, and innovative ideas for program growth and cost savings.

Senior Farmers Market Nutrition Program

The Department of Aging awarded COA \$150,000 for the 2024 program. 90% of the grant is divided amongst our five-county region based on past participation/redemption numbers, with 10% of the grant to be used for administrative costs. Butler County received \$32,000. Thus far, 686 individuals who reside in Butler County are participating in the program, and 6 farmers/markets in Butler County are approved to accept the benefits. The 2024 program year ended 11/30/24.

2025 Provider Monitoring Schedule

BUTLER COUNTY ESP PROVIDER MONITORING SCHEDULE (Please find below the list of Butler County Providers of ESP Services and the tentative dates for annual review for 2025.)		
Butler County ESP Providers	Review Type	Tentative Review Date
A Best Home Care	Annual	Oct-25
A Miracle Home Care	Annual	Aug-25
Active Day Cincinnati	Annual	Dec-24
Always There Healthcare	Annual	May-25
Amaramedical Health Care Services	Annual	Jan-25
American Ramp Systems	Biennial	Nov-25
Arrow Heating Cooling and Home Maintenance, LLC	Annual	Nov-24
Bayley Adult Day	Annual	Aug-25
Bernens Medical Pharmacy	Biennial	Dec-25
Comfort and Care Home Health Agency	Annual	Sep-25
Custom Home Elevator	Biennial	Aug-25
Guardian Medical Monitoring	Biennial	Nov-25
Help at Home (Prime Home Care)	Annual	Feb-25
Home Care by Blackstone - Assisted Care by Blackstone	Annual	Mar-25
Home First Non-Medical	Biennial	Dec-25
Interim HomeStyles of Greater Cincinnati	Annual	Sep-25
Janz Medical Supply (formerly Mullaney's)	Annual	Jun-25
Jewish Family Service of the Cincinnati Area	Annual	Mar-25
LCD Home Health Agency	Annual	Jul-25
LifeSpan Care Management	Annual	Dec-24

MedAdapt Ltd.	Biennial	May-25
Milt's Termite & Pest Control	Biennial	Jul-25
Northwest Adult Day Service	Annual	Oct-25
Nova Home Care Company	Annual	Oct-25
Otterbein Lebanon Adult Day Service	Annual	Jun-25
Oxford Senior Citizens	Annual	Apr-25
Oxford Senior Community Adult Day Service	Annual	Apr-25
Partners In Prime	Annual	Jun-25
PWC - People Working Cooperatively, Inc.	Biennial	May-25
Senior Helpers of Southern Ohio (SH of Southern Ohio)	Annual	Aug-25
Warren County Community Services	Annual	Feb-25
Wesley/Meals on Wheels of Southwest OH & Northern KY	Annual	Apr-25



December 2024 Butler County Elderly Services Program / Butler County Citizens for Elderly Services Advisory Council - Governance Report

Governance Committee – New Member. Welcome, Sherry Lind!

Welcome to our newest members!:

Amy Simpson, Kettering Health Hamilton, Social Services Supervisor - appointed by the advisory council at our Sept. meeting.

Cara Brown, Mental Health and Addiction Recovery Services Board, Director of Addiction Services - appointed by the Commissioners after the last Advisory Council Meeting.

Jennifer Roth term update: Jennifer was believed to be ending her 2nd term on this month but it was identified she has only served two years, not three. Commissioners are working on an updated resolution extending Jennifer through December 2025.

Recommendation to the Advisory Council to appoint the following candidate as the Home Health Agency Rep (Action Needed):

Tresea Hall, former ESP Caremanager - where she worked (Lifespan) for eight years. Prior to that she worked within the Senior Center (Central Connections), Willow Knoll (nursing home/assisted living) and Catholic Social Services. She is an ideal candidate for the home health agency / nursing home / social care rep.

This leaves only the Physician Rep vacant.

Recommendation to the Advisory Council (Action Needed):

Slate of Officers for 2025:

Appoint Jennifer Heston-Mullins to position of Chair (replacing Jennifer Roth, who was term-limited).

Appoint Jennifer Roth to position of Vice Chair. This will aid in Jennifer Heston-Mullins' transition to Chair during what is likely a levy year.



**Butler County Elderly Services Program
Butler County Elderly Services Program Advisory
Council**
(513) 721-1025 or (800) 252-0155

Secretary and Treasurer have been vacant for a few years as their necessity was lessened years ago when this group shifted from a board to an advisory council. If any members have concerns, they can voice this at the meeting.

By-Laws review: Kevin and Sherry continue to work on this.

Name	Representing	Appointed by
Sherrill Swann	Commissioner Appointee	Butler County Commissioners
Shawn Cowan	Commissioner Appointee	Butler County Commissioners
Jennifer Roth	Commissioner Appointee	Butler County Commissioners
Kevin Kurpieski	Job and Family Services	Butler County Commissioners
Michael Berding	Community Representative	Butler County Commissioners
Nancy Williams	Community Representative	Butler County Commissioners
Sherry Lind	Community Representative	Butler County Commissioners
Cara Brown*	Community Representative	Butler County Commissioners
John McCarthy	Council on Aging	Elderly Services Advisory Council
Jennifer Heston-Mullins	Scripps Gerontology Center	Elderly Services Advisory Council
Laura Lacy	Nursing Homes	Elderly Services Advisory Council
Emily Liechty	Senior Centers	Elderly Services Advisory Council
Amy Simpson*	Hospital Representative	Elderly Services Advisory Council
Vacant	Physicians	Elderly Services Advisory Council
Tresea Hall recommendation	Home Health Agency	Elderly Services Advisory Council

*First meeting attending: December 2024

Respectfully submitted,

Kevin Kurpieski, Governance Committee Chair, 12/2/24



BUTLER COUNTY SENIOR SERVICES LEVY UPDATE

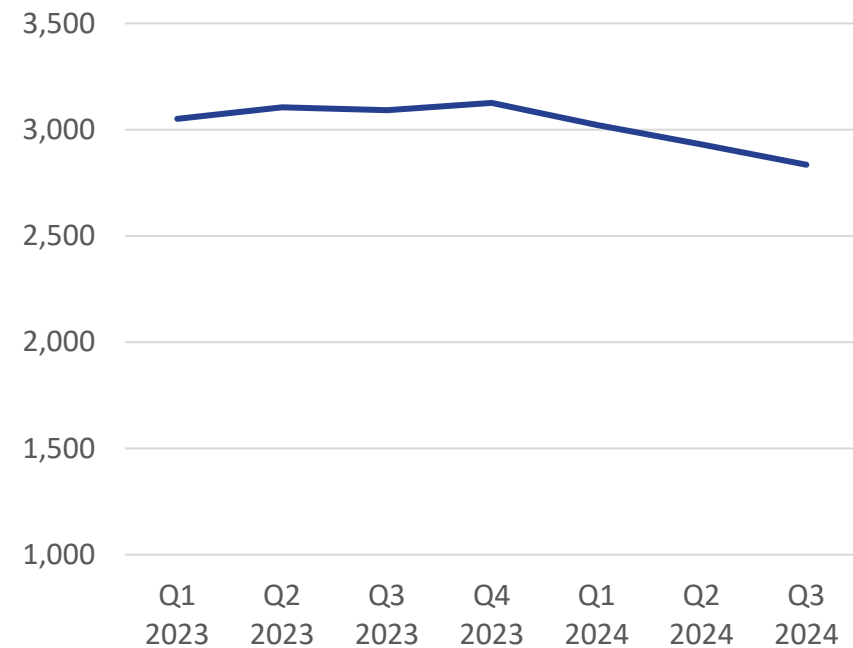
NOVEMBER 2024



2024 ESP UPDATES

- We implemented managed enrollment on February 1, 2024. Targeting higher need individuals.
- This has gradually reduced the average daily census during 2024.
- It has also increased the average acuity level on the program and cost per client.

Average ESP Daily Census



CURRENT MANAGED ENROLLMENT CRITERIA

The following individuals age 60+ are eligible for ESP:

- Cancer patients actively receiving treatment (chemotherapy, radiation or other)
- Dialysis patients
- Individuals enrolled in hospice
- Individuals active with Adult Protective Services
- Emergency need for home delivered meals
- Individuals who received in-home care through Medicaid but are no longer eligible for financial reasons (PASSPORT, MyCare Ohio, over assets)
- Individuals discharging from a hospital or nursing home within the last 7 days (FastTrack Home)

2024 BUDGET

Our budgeted Levy Draw is \$12,532,988

We need an additional \$500,000

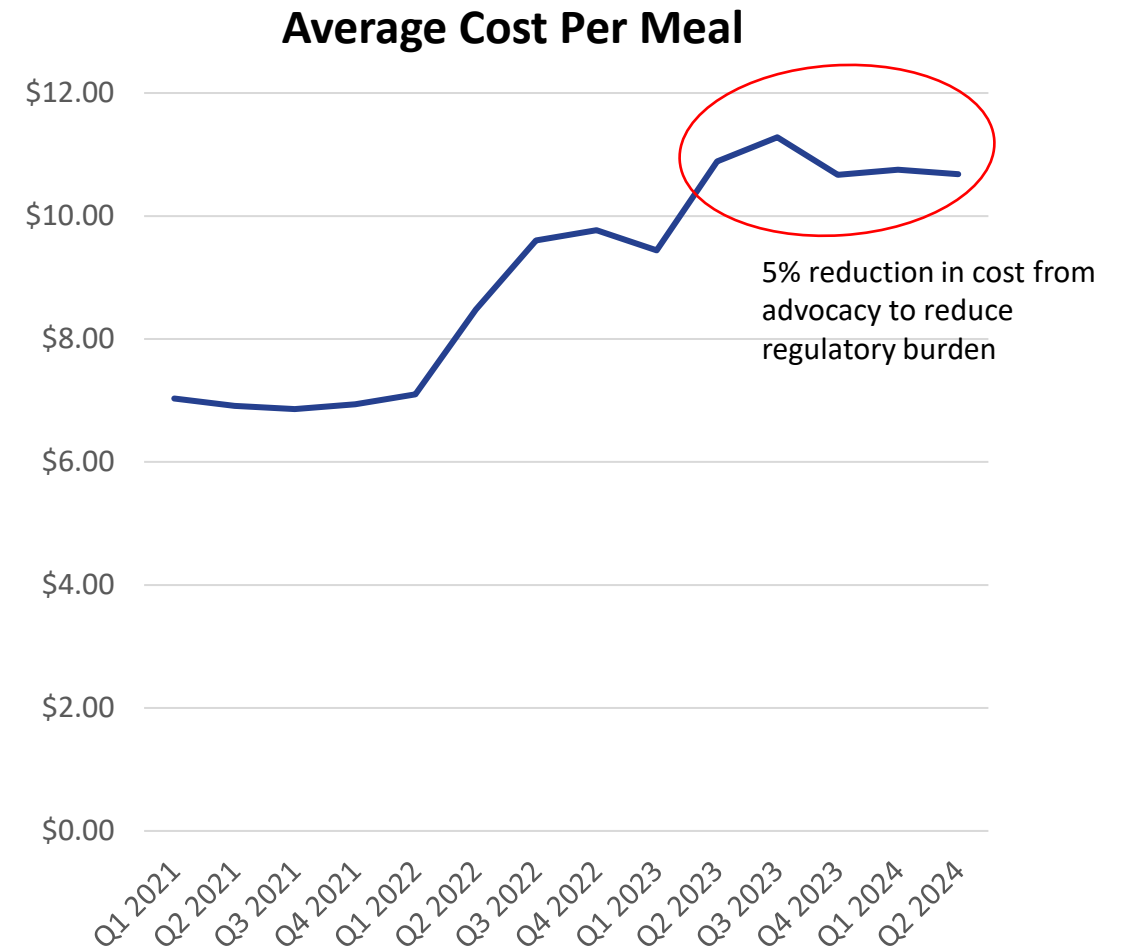
60% of the program costs are driven by two primary cost drivers:

- 1. home delivered meals (32%) and**
- 2. home care (28%).**

The 2024 budget variance is driven by home care services which includes homemaker, personal care, consumer directed care, and laundry delivery.

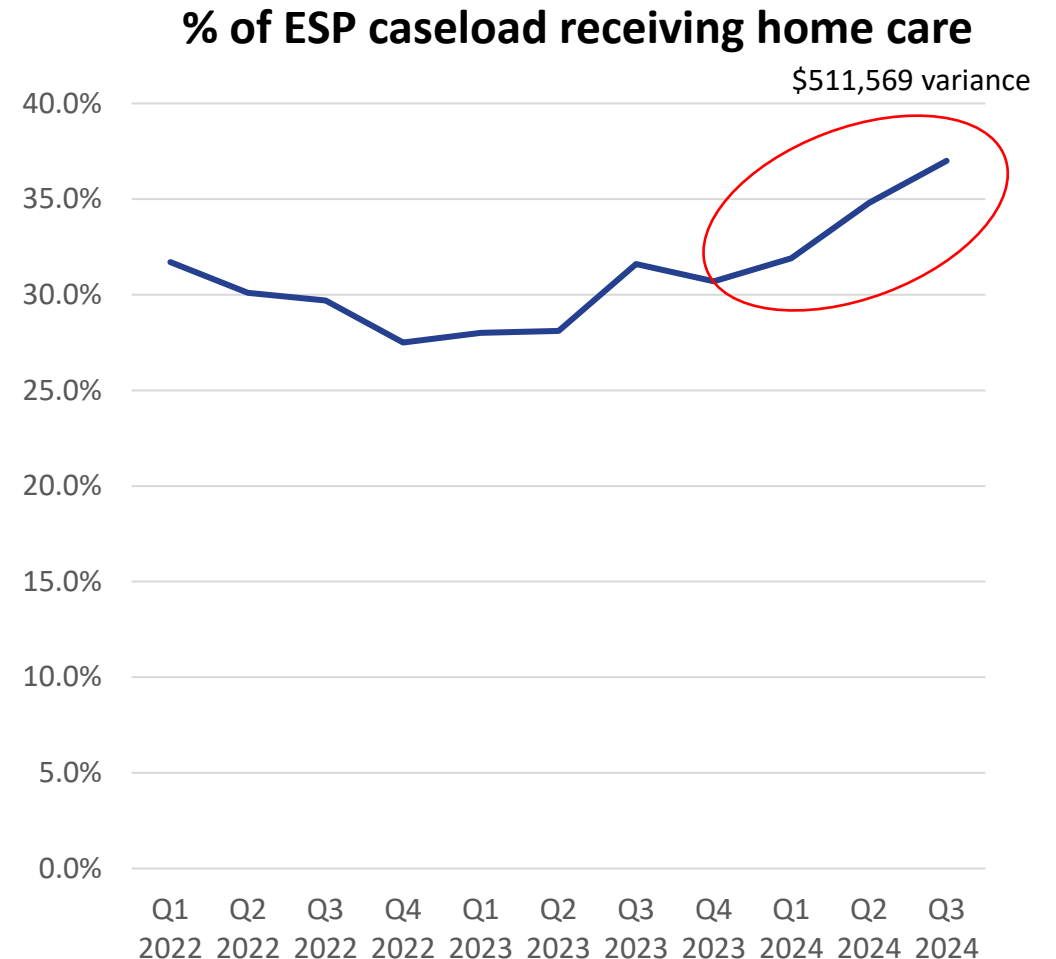
COST DRIVER #1: HOME DELIVERED MEALS

- Home Delivered Meals currently comprises 32% of the levy expenses
- Inflation during 2021 dramatically increased cost by 37%.
- The closure of Central Connections bumped up costs by another 10%
- A **-5%** reduction in cost occurred during 2023 and 2024 as a result of COA's successful advocacy to modify non-value added costs with prescription requirements for certain meals.



COST DRIVER #2: HOME CARE SERVICES

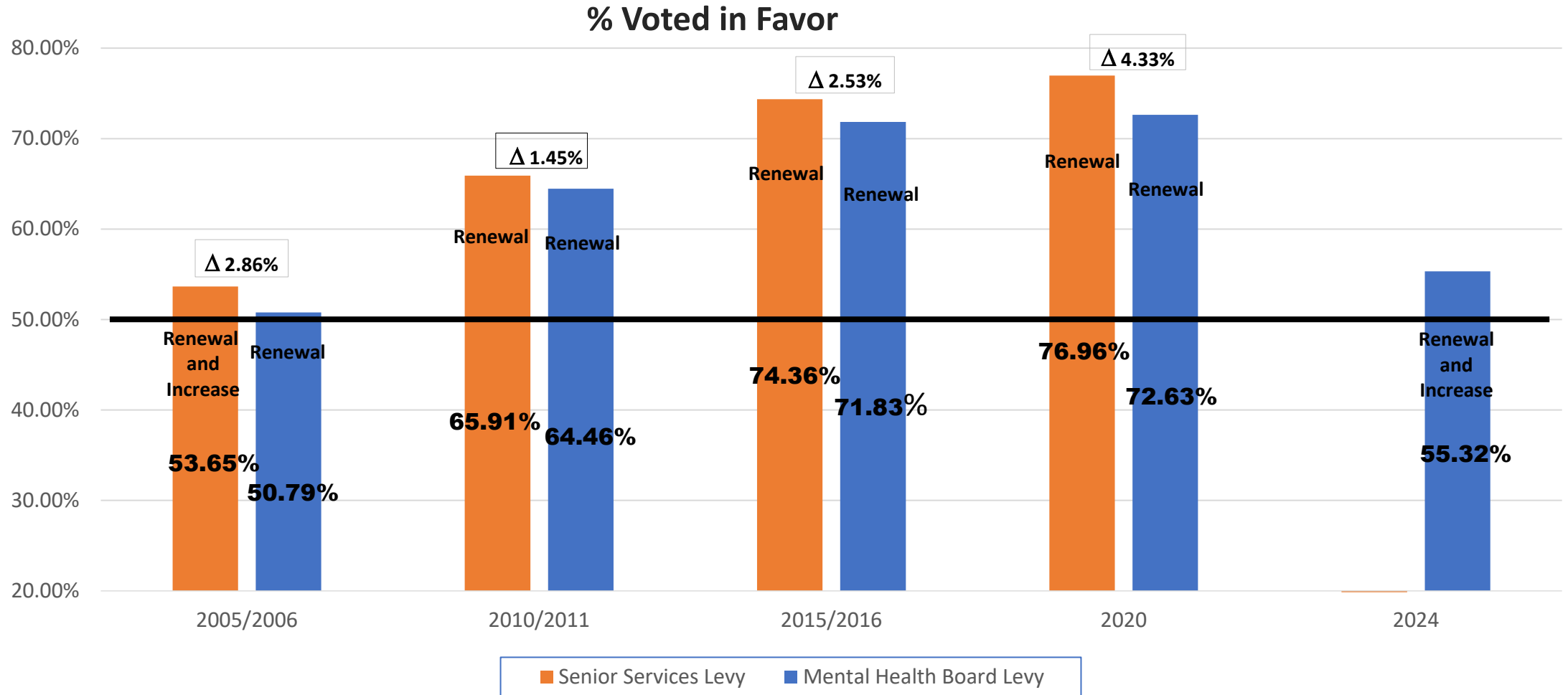
- Includes:
 - Homemaking and personal care aides
 - Consumer Directed Care including AddnAide
 - Laundry Delivery
- Staffing shortages have plagued this industry for years. Further exacerbated by the pandemic.
- The number of older adults waiting for home care dropped during 2024 from 525 to less than 215.
- The % of enrolled clients receiving home care rose from 28% to 37%.



LONGER TERM PLAN

- The fund balance is currently projected to be \$888,764 at the end of 2025.
- Drop in Federal and State Funding- ARPA is 100% spent, healthy aging, etc.
- 19 years without a levy increase.
- The cost of providing services increased, and has since leveled off, but is not dropping.
 - Two exceptions:
 - Electronic monitoring systems (call buttons, medication dispensers, etc.) 20% reduction effective 10/1/2024.
 - Drop in home delivered meal cost by removing prescription requirement.
- Additional program restrictions will be required during 2025 to bring costs down faster.

History of Voter Support Butler County Senior Services Levy / Mental Health Board Levy 2005 - 2024



NEXT STEPS

#1. Healthy Aging – Commissioner Presentation?

#2. 2024 Budget Adjustment?

#3. Levy renewal options and recommendations.

- Levy restructuring options with the learnings from Scripps, Healthy Aging, and FastTrack Home. Balance of short-term vs. long-term services.
- Advisory Council review and input
- Individual input & feedback from Commissioners?

BCESP Levy Projection

CURRENT COA PROJECTION: Nov 2024

	Year 1 2021 Actual	Year 2 2022 Actual	Year 3 2023 Actual	Year 4 2024 Projected	Year 5 2025 Projected	5-Year Total
Revenue	<i>(remaining fund balance carries over year to year)</i>					
Beginning Fund Balance/Carryover	9,835,999	10,074,237	9,628,576	6,830,093	4,316,127	9,835,999
Levy Revenue (Cash Basis)	10,636,075	10,671,244	10,817,939	10,938,428	10,938,428	54,002,114
<i>COA Levy Draw</i>	9,523,392	10,509,859	12,924,666	12,852,811	13,505,691	59,316,419
Title III and State Funding (Accrual Basis)	846,861	992,865	898,534	778,595	199,161	3,716,016
Additional Covid Funding	483,192	241,856	256,145	145,264	-	1,126,457
Client Donations (Accrual Basis)	13,654	10,715	7,428	10,427	8,296	50,519
Client Co-Payments (Accrual Basis)	241,023	201,057	269,964	248,160	221,451	1,181,654
Interest and Other Income	233	2,879	66,827	80,341	76,005	226,286
Total Revenue to support ESP	11,108,356	11,959,231	14,423,563	14,115,598	14,010,604	65,617,351
Total Revenue (including balance carryover)	\$ 22,057,038	\$ 22,194,853	\$ 21,945,412	\$ 19,031,308	\$ 15,759,468	\$ 70,139,046
COA Operational Expenses						
Provider Services (Accrual Basis)	7,642,007	8,364,755	10,472,048	10,776,492	10,086,217	47,341,518
Healthy Aging Grant	-	-	-	(902,571)	-	(902,571)
Behavioral Health	56,356	39,300	-	162,570	90,000	348,226
Information & Assistance (Accrual Basis)	286,081	284,377	308,009	321,816	369,323	1,569,606
Care Management (Accrual Basis)	2,397,266	2,488,419	2,588,934	2,689,777	2,453,125	12,617,521
FTH Case Management	-	-	118,744	144,064	95,358	358,166
Program Management (Accrual Basis)	726,646	782,380	935,828	923,450	916,582	4,284,886
Total COA Operational Expenditures	11,108,356	11,959,231	14,423,563	14,115,598	14,010,604	65,617,351
Settlement Fees	99,836	105,260	113,987	115,000	115,000	549,084
Adult Protective Services	300,000	300,000	300,000	300,000	300,000	1,500,000
Prosecutor	178,089	188,593	184,583	184,583	184,583	920,431
Other County Expenses	296,520	13,194	93,185	-	-	402,899
Total Levy Expenditures	\$ 11,686,281	\$ 12,553,084	\$ 15,022,134	\$ 14,715,181	\$ 14,610,187	\$ 68,586,866
				\$ -		
Actual & Estimated Median Fund Balance	\$ 10,074,237	\$ 9,628,576	\$ 6,830,093	\$ 4,316,127	\$ 1,149,281	\$ 1,149,281
				\$ -		
Year Ending Client Census	3,174	3,070	3,126	2,787	2,456	
Estimated Total Clients served during the year	4,307	4,178	4,224	4,014	3,675	

Assumptions:

Census: Census is estimated based on maintaining a positive balance at the end of the funding cycle; market penetration is currently at 31.9%; COA implemented managed enrollment beginning in February 2024 in order to keep the program within budget. We are targeting a census of 2812 at the end of 2024 (includes FTH, traditional ESP is estimated at 2787) and 2481 at the end of the levy cycle in 2025 (includes FTH, traditional ESP is estimated at 2456).

Revenues:

Levy Tax Collections: 2024 - 2025 annual collection is based on 2024 actual collections reported from the auditor's office.

Title III revenue includes additional COVID funding, including ARPA funds blended in 2023/2024; McCollugh-Hyde grant funding is included in Q4 (\$7,798)

Healthy Aging: In 2024, COA managed the Healthy Aging grant funding from the Ohio Department of Aging. The amount allocated to Butler County was \$955,927. Of this total, \$902,571 was used to reduce the Provider services cost to the county, which in effect reduced the Admin cost base, which in turn reduced the Program Management cost to the county. (COA has administered these funds at no administrative cost to the county.)

Costs:

Provider services costs are estimated on a Cost per Client basis; cost increases are in line with provider contracts based on RFP bid rates.

In 2024 EMRS services were successfully bid and we project a 20% reduction in cost for this service.

Starting in 2024, Fast Track Home services were added in Butler county. The program meets service gaps as requested by the commissioners. Due to concerns regarding ending fund balance, we have restricted enrollment in this program for now.

We remain concerned about home care assistance service: the program has been saving money because of work force shortages, but as staffing levels have improved, the number of clients waiting for a home care aide has declined from 525 in Q4 2023 to 215 in Q3 2024; We have included some assumptions to reflect the increased utilization of this service.



**BUTLER COUNTY
ELDERLY SERVICES PROGRAM (BCESP)
ADVISORY COUNCIL**

2025 MEETING SCHEDULE

2nd Thursday in *February (moved from March), June, September, and December
Unless otherwise noted with asterisk (*)

*February 20, 2025	September 11, 2025
June 12, 2025	December 11, 2025

Time & Location of Meetings:

LifeSpan, Inc. – 1900 Fairgrove Avenue, Hamilton, OH 45011

ESP Advisory Council: 3:00 – 5:00 p.m. @ Bever Conference Room

*March meeting moved to 3rd Thursday in February for 2025

Please contact Chris Adams via phone (513-913-0650) or email cadams@help4seniors.org if you are not able to attend a meeting.