

AGENDA

WCESP Advisory Council Meeting

December 11, 2024 at 9:30 am – 11:00 am
406 Justice Drive, Lebanon OH 45036 – Room 124

<https://zoom.us/j/93063926459?pwd=ttlkwF2z4bYwK7aVsBSJyCmnAeOIRP.1>

Meeting ID: 930 6392 6459

Passcode: 264209

CALL TO ORDER / WELCOME	Dave Gully
APPROVAL OF MINUTES ❖ September 25, 2024, Minutes (Action Needed)	Dave Gully
QUARTERLY REPORTS ❖ Program Dashboard & Financial Report <ul style="list-style-type: none">○ Cost of Services per Client Update○ Case Management Rule○ APS Report ❖ Program Update Report <ul style="list-style-type: none">○ Draft 2025 RFP Plan & Competitive Bidding Criteria○ 2025 Proposed Provider Monitoring Reviews	Ken Wilson & Ronnie Spears Jennifer Lake
OLD BUSINESS	
NEW BUSINESS ❖ Maximum Reimbursement Rates ❖ Five-Year Levy Projections ❖ New Member Nomination – Jeff Moore ❖ 2025 Meeting Schedule	Jennifer Lake Ronnie Spears Ken Wilson Ken Wilson
HEARING THE PUBLIC	Dave Gully
ADJOURNMENT	Dave Gully

NEXT MEETING: February 26, 2025

MINUTES
WCESP ADVISORY COUNCIL MEETING
WEDNESDAY, SEPTEMBER 25, 2024 @ 9:30 A.M.

ATTENDANCE

Members Present: Dave Gully Jerry Harrod Don Juszczuk Matt Nolan Martin Russell	COA Staff: Ken Wilson Ronnie Spears Lisa Portune	Guests: Kim Frick Konnie Hansen Alena Speed
Excused: Kendra Couch	Facilitator: Dave Gully	Scribe: Christina Adams
Absent:		

CALL TO ORDER

The September 25, 2024, meeting of the WCESP Advisory Council was called to order by Dave Gully at 9:33 a.m.

APPROVAL OF MINUTES

Dave Gully asked for approval of the minutes from the June 12, 2024 meeting of the WCESP Advisory Council.

Motion: Jerry Harrod made a motion to approve the minutes as presented.

Second: Don Juszczuk seconded the motion.

Action: The June 12, 2024, minutes were unanimously approved as presented.

QUARTERLY REPORTS

Adult Protective Services

Kim Frick shared an update on Adult Protective Services (APS). There were 50 new cases in June and 20 were opened. In July there were 22 new cases and 21 cases were opened. In August there were 60 new cases and 21 were opened. Each month, an average of 20-21 cases are opened.

Martin commented that there has been discussion with the commissioners to bring more awareness to APS and provide more intake services, allowing Kim and staff more time in the field. This is intended to enhance APS services. More information will be provided in the future.

Ken offered that COA can share this information in our newsletter and inform our referral sources if there are talking points that can be provided.

Action: Ken to share talking points with our communications team and referral sources if provided.

Program Dashboard & Financial Report

Ken provided a program dashboard update for the second quarter (April - June 2024, please see handout for details). There are no significant variances in the report. The program census was at 1969 at the end

of the second quarter. This is an increase of 12 from the previous quarter and 30 over the prior year (1.5% growth). We will see additional growth in the next report for the third quarter. Going into next year, we will keep an eye on this growth along with our levy fund balance to determine if adjustments need to be made to stay within budget.

Ronnie reviewed the financial report for Quarter 2 (April – June 2024, please see handout for full details). We are projecting to be under budget by about \$340K which will carry over into 2025.

Martin asked for clarification on when the ARPA dollars had to be spent because it is a different spending timeline for the county. Ken noted that the ARPA dollars had to be spent by the end of September 2024.

Ronnie shared that all of the Healthy Aging dollars were spent by June 2024. We have been told that there are no additional funds available but the final reports from ODA are due by October 10 and we are anticipating there may be counties that did not spend all of their funds. Ronnie has voiced to ODA that we are prepared to spend additional Healthy Aging funds if available.

Ronnie addressed a question from the June meeting regarding the difference in the cost per client in the budget versus the projections. An error was found in the budgeted cost per client on the June report. This has been corrected.

Program Update Report

Lisa reviewed the Program Update report (please see handout for full details).

Copay Evaluation

COA is evaluating changes to the method used to determine and collect copayments from clients who require a copay. The goal of these changes is to simplify the process, decrease complexity, and stabilize or increase copayment revenue. We have seen positive results from the current model being tested. Changes included in the current model along with next steps are outlined in the Program Update Report.

HDM Star Ratings

Satisfaction data is collected from all clients who receive ESP or FTH services which include home delivered meals. Survey questions include satisfaction with the selection of meals, taste, value, etc. A provider quality report is created from the satisfaction data collected, and value/star rating sheets are created to assist the client in choosing an HDM provider. An adjustment has been made to the calculation of the value score to emphasize the focus on quality and to incentivize providers to increase the meal options available to clients. Additionally, this addresses any provider disadvantage by being of high quality and a higher cost. Previously the value rating was based on a quality to value ratio of 50:50, the quality to value ratio is now 80:20. The new HDM star rating sheets reflects this focus on quality.

Senior Farmers Market

Warren County has 221 individuals participating in the program. Participation and redemption is down due to obstacles with the electronic process that began this year. Feedback is being shared with the Ohio Department of Aging (ODA).

Matt asked if ODA is considering ending the Seniors Farmers Market or if there have been ideas to make it better. Lisa shared that we continue to work with ODA to inform them of barriers identified in the program this year. This is a very valuable program that is well received within the community, and ODA has no desire for it to end.

Program Update Report

Lisa shared the Provider Quality report (please see handout for full details).

Ken added that while this report is a large amount of data, it reflects that we are tracking benchmarks from all providers and ensuring that we have good quality.

Lisa noted that our business relations partners meet with providers quarterly to review these scores.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Draft 2025 Budget

Ronnie reviewed the 2025 budget (please see handout for full details). A 1% increase is budgeted based on the projected census growth. The budget reflects a reduction of \$100K compared to the 2024 budget due to the end of the COVID and ARPA dollars (Title III and State Funding). Additionally, we will not have the Healthy Aging funding in 2025 which is a reduction of \$283K from the 2024 budget.

Ken added that in addition to the census increase, he is concerned about the budget impact as the homecare workforce continues to improve. If this shortage drops significantly in 2025, we will see a rise in homecare assistance costs which will impact the budget. We will be keeping a close eye on this and if we see program costs increasing beyond the budget, we may have to implement managed enrollment.

Don asked what is required to qualify for homecare assistance. Ken noted that an individual must be a Warren County resident over the age of 60 and have at least two ADL deficits.

Matt asked if 60 is the required age in all of the counties that COA serves, and if there are individuals being served by the Department of Developmental Disabilities (DODD) until age 60 that then come on to ESP. Ken shared that this does not happen often because typically the population that DODD serves has very different needs.

Dave Gully called for a motion to approve the 2025 budget.

Motion: Matt Nolan made a motion to approve the minutes as presented.

Second: Jerry Harrod seconded the motion.

Action: The 2025 budget unanimously approved as presented.

Expiring Member Terms

There is one vacancy to fill on the Advisory Council. Ken noted that the requirement is that an individual must be a resident of Warren County.

Dave asked what the process is if an individual is interested in serving on the council. Ken shared that we would talk to the individual about their interest and work with Martin to get approval from the county commissioners to appoint them. Ken can be contacted regarding an individual who is interested in becoming a council member.

Dave commented on Council on Aging and the Elderly Services Program presentation that Paula Smith gave before the Rotary Club. She did an excellent job, and her presentation was very well received. Copies of her presentation and handouts that were shared with the Rotary Club were provided.

ADJOURNMENT

With no further business to discuss, Dave asked for a motion to adjourn the meeting.

Motion: Matt Nolan made a motion to adjourn the meeting.

Second: Jerry Harrod seconded the motion.

Action: The meeting was adjourned at 10:13 a.m.

NEXT MEETING

December 11, 2024



**Warren County ESP Program
and Financial Report
Quarter 3, 2024 (Jul. - Sep. 2024)**



Warren County ESP
Quarter 3, 2024 (July - September 2024)
EXECUTIVE SUMMARY

Highlighted Findings

1. Census Trends

- A. Compared to last year (Quarter 3, 2023), census increased by 43 clients (from 1,968 to 2,011) or 2.18%.
- B. Compared to last Quarter (Quarter 2, 2024), census increased by 42 clients (from 1,969 to 2,011) or 2.13%.

2. Fast Track Home Census Trends

- A. Average Length of Stay has increased by 7 when compared to Quarter 2, 2024 (from 47 to 54).
- B. New Enrollments increased by 17 from Quarter 2, 2024 to Quarter 3, 2024 (from 42 to 59).
- C. Total clients who transferred into ESP from FTH had no change in Quarter 3, 2024 (remaining at 16).

3. Financials

- A. Total Revenue: The amount projected to be drawn down from the levy is \$8.7 million as of the third quarter, as compared to the budgeted amount of \$9.0 million. The variance as compared to budget is under by \$327,304 or 3.6%.
- B. Total Expenses: The total expenses projected as of the third quarter is \$9.45 million as compared to \$9.77 million in the budget. The variance as compared to budget is under by \$321,528 or 3.3%.
- C. Purchase Services: The expenses for in home services were lower by \$209,885 or 3.0% as compared to budget.

Quarter-End Census by Program

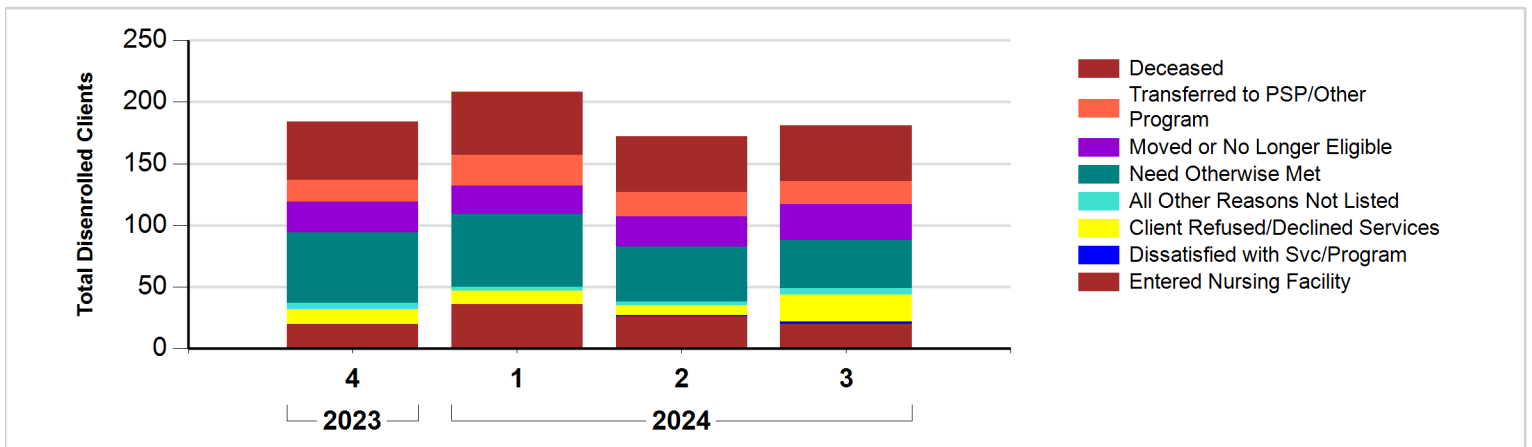
Year	2023		2024	
Quarter	4	1	2	3
ESP	1,962	1,957	1,969	2,011
FTH	23	26	21	38
Medicaid Programs	439	432	454	483
Passport	61	57	63	65
Assisted Living	40	47	51	71
Molina	137	132	141	151
Aetna	201	196	199	196

Quarter-End Census, New Enrollments, and Disenrollments

Year	2023		2024	
Quarter	4	1	2	3
Quarter-End Census	1,962	1,957	1,969	2,011
New Enrollments	173	203	180	229
Disenrollments	184	208	172	181

Disenrollment Outcomes

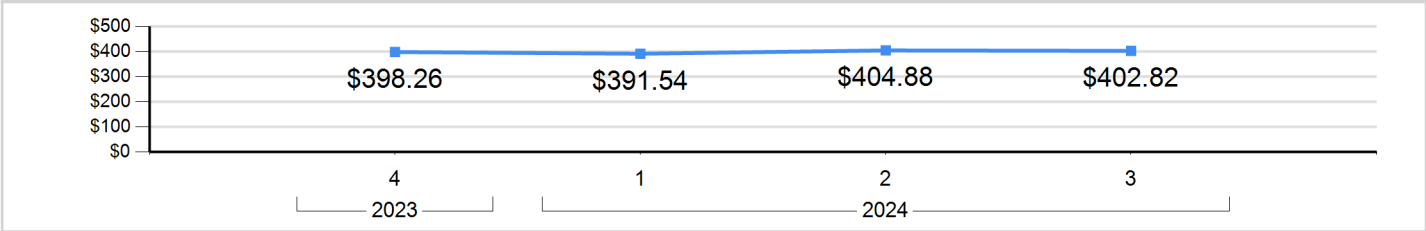
Year	2023		2024	
Quarter	4	1	2	3
Client Refused/Declined Services	12	11	8	22
Deceased	47	51	45	45
Dissatisfied with Svc/Program	0	0	1	2
Entered Nursing Facility	20	36	26	20
Moved or No Longer Eligible	25	23	24	29
Need Otherwise Met	57	59	45	39
Transferred to PSP/Other Program	18	25	20	19
All Other Reasons Not Listed	5	3	3	5
Total	184	208	172	181





Warren County ESP
Quarter 3, 2024 (July - September 2024)
TRADITIONAL ESP SERVICE TRENDS

Average Monthly Cost per Client



Distinct Clients Served by Service Group

Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	116	114	120	108	
Electronic Monitoring	1,039	1,051	1,033	1,027	
Home Care Assistance	570	565	536	563	
Home Delivered Meals	1,067	1,079	1,077	1,108	
Home Medical Equipment	43	33	38	41	
Home Modification	46	37	42	33	
Laundry Service	62	72	80	91	
Other Services	42	45	43	56	
Transportation	165	168	158	183	
All Services (Unduplicated)	2,147	2,163	2,137	2,201	

Units Billed by Service Group *Please see the notes page for unit of measure descriptions by service.*

Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	9,323	7,373	10,177	8,706	
Electronic Monitoring	3,191	3,145	3,251	3,235	
Home Care Assistance	15,501	15,300	14,930	15,694	
Home Delivered Meals	69,355	67,132	68,633	69,372	
Home Medical Equipment	57	43	57	78	
Home Modification	49	38	44	33	
Laundry Service	333	518	857	748	
Other Services	414	329	321	738	
Transportation	1,582	1,747	1,731	1,721	

Dollars Paid by Service Group (Purchased Services)

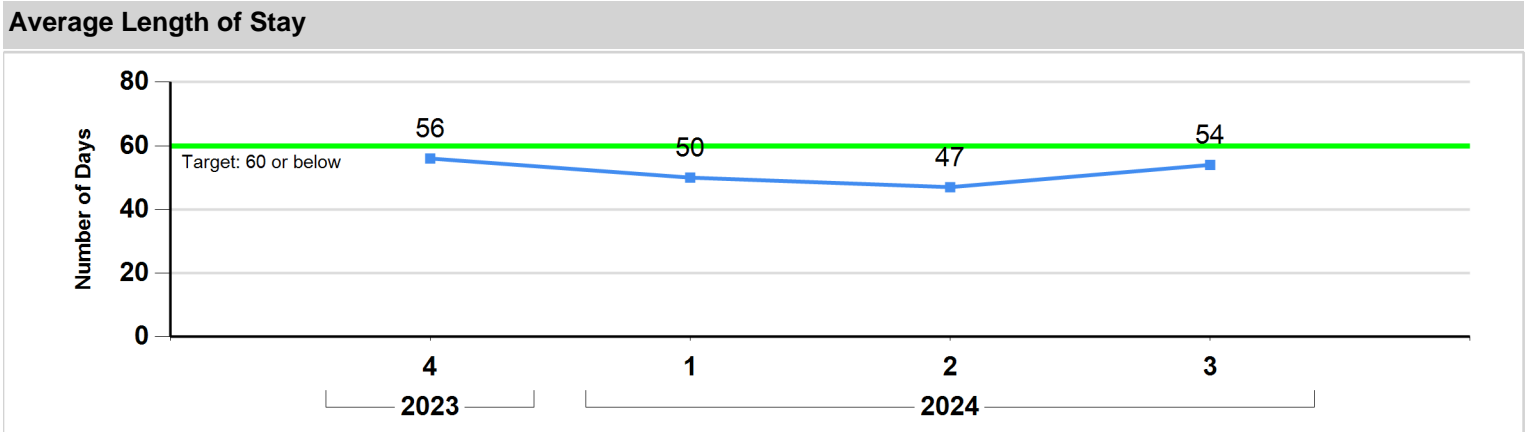
Year	2023		2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Consumer Directed Care	\$196,410	\$160,245	\$215,032	\$169,250	
Electronic Monitoring	\$64,656	\$65,012	\$61,689	\$68,985	
Home Care Assistance	\$442,264	\$436,368	\$427,560	\$448,489	
Home Delivered Meals	\$764,433	\$754,156	\$772,060	\$779,972	
Home Medical Equipment	\$8,701	\$10,527	\$14,775	\$14,555	
Home Modification	\$67,818	\$49,426	\$69,371	\$69,697	
Laundry Service	\$20,727	\$20,904	\$36,802	\$32,112	
Other Services	\$41,318	\$34,238	\$30,528	\$48,319	
Transportation	\$140,193	\$151,881	\$148,416	\$145,861	
All Services	\$1,746,519	\$1,682,756	\$1,776,233	\$1,777,239	



Warren County ESP FTH
Quarter 3, 2024 July - September 2024)
FAST TRACK HOME CENSUS TRENDS

Total Clients Served, New Enrollments, Disenrollments				
	2023	2024		
	Quarter 4	Quarter 1	Quarter 2	Quarter 3
New Enrollments	40	34	42	59
Disenrollments	44	33	42	43
Clients Transferred to ESP	19	19	16	16
	43.18%	57.58%	38.10%	37.21%

Enrollment by Setting				
	2023	2024		
Enrollment Setting	Quarter 4	Quarter 1	Quarter 2	Quarter 3
Spousal Meals	2	2	3	6
Community	1	1	3	0
Clinton Memorial Hospital	0	0	0	1
Mercy Hospital Network	0	1	0	1
Premier Health Atrium	0	1	2	3
The Christ Hospital	2	2	2	2
TriHealth Hospital Network	10	7	10	15
University of Cincinnati Hospital Network	3	3	7	8
Other Hospital	4	1	5	14
Skilled Nursing Facilities	11	13	7	8
Rehabilitation Facilities	4	3	2	0
Skilled HHC	1	0	0	0
Not Captured	2	0	1	1
Total	40	34	42	59





Warren County ESP FTH
Quarter 3, 2024 (July - September 2024)
FAST TRACK HOME SERVICE TRENDS

Distinct Clients Served by Service Group

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	15	6	3	13	
Home Care Assistance	10	2	0	11	
Home Delivered Meals	41	25	28	40	
Home Medical Equipment	14	10	5	9	
Home Modification	6	3	6	7	
Laundry Service	1	0	1	2	
Transportation	3	3	10	7	
All Services (Unduplicated)	54	35	40	61	

Units Billed by Service Group *Reference: Please see page 9 for unit of measure descriptions by service.*

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	23	8	4	20	
Home Care Assistance	89	18	0	82	
Home Delivered Meals	1,324	695	645	1,115	
Home Medical Equipment	16	13	8	16	
Home Modification	6	3	6	7	
Laundry Service	1	0	2	9	
Transportation	11	12	78	107	

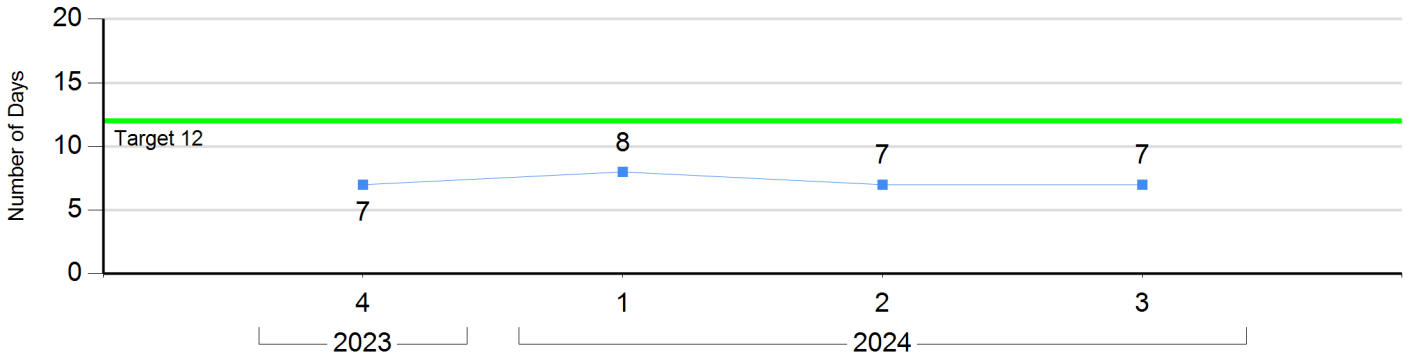
Dollars Paid by Service Group (Purchased Services)

Year	2023		2024		
Quarter	4	1	2	3	
Electronic Monitoring	\$559	\$190	\$100	\$428	
Home Care Assistance	\$2,420	\$487	\$0	\$2,317	
Home Delivered Meals	\$14,566	\$7,778	\$7,108	\$12,455	
Home Medical Equipment	\$1,611	\$1,642	\$1,473	\$959	
Home Modification	\$3,125	\$1,895	\$3,235	\$4,060	
Laundry Service	\$44	\$0	\$88	\$401	
Transportation	\$918	\$1,030	\$6,326	\$8,302	
All Services	\$23,244	\$13,022	\$18,330	\$28,923	



Warren County ESP
Quarter 3, 2024 (July - September 2024)
Traditional ESP PERFORMANCE TRENDS

Average Number of Days from Intake Call to the Enrollment Assessment



Home Care Provider Network Referrals and Capacity

Year	Quarter	#Clients in Need of HCA & CDC or AddnAide	#Clients Not Matched with a Provider	% of Clients Not Matched with a Provider	% of Clts Receiving Traditional HCA	% of Clts Receiving CDC or AddnAide
2023	4	882	198	23%	64%	13%
2024	1	1,003	236	23%	62%	15%
2024	2	981	221	22%	61%	17%
2024	3	970	189	19%	61%	20%

Home Delivered Meals - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	98.89%	98.73%	99.55%	99.43%
Good Choice of Meals Available	96.69%	96.11%	98.30%	98.66%

Medical Transportation - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	98.59%	98.49%	98.91%	99.07%
Service Returns Client Home Promptly	97.98%	99.12%	99.09%	97.92%

Home Care Assistance - Client Satisfaction Survey Results

Year	2023		2024	
Quarter	4	1	2	3
Overall Satisfaction	95.93%	94.88%	94.72%	96.61%
Aide is Dependable	94.50%	93.16%	93.41%	95.42%



Warren County ESP
Quarter 3, 2024 (July - September 2024)
MEDICARE BENEFIT COST SAVINGS

ESP Cost Savings Analysis

Referrals				
Year	2023	2024	2024	2024
Quarter	Q4	Q1	Q2	Q3
Number of Members Assisted	7	8	7	13
Over the Counter (OTC)	0	0	7	11

Services Awarded				
Year	2023	2024	2024	2024
Quarter	Q4	Q1	Q2	Q3
Emergency Response Service	6	3	6	6
Medical Transportation	2	1	4	4
Total Distinct Clients Served	8	4	8	9

Rolling Annual Cost Savings		
Year	2023	2024
Total Cost Savings(as of qtr.end date)	\$17,400	\$31,200



Warren County ESP
Quarter 3, 2024 (July - September 2024)

FINANCIALS: Based on Actual Revenue & Expenses as of September 30, 2024¹

	Annual Projected	Annual Budget	Budget Variance	Percent Budget Variance
Revenue				
Tax Levy Appropriations	\$8,704,580	\$9,031,885	(\$327,304)	-3.6%
Federal Funding				
Title III C2 - Home Delivered Meals	150,693	213,055	(62,362)	-29.3%
Title III E - Caregiver Support	17,404	88,308	(70,904)	-80.3%
Title III B - I&R	8,193	0	8,193	0.0%
Nutrition Services Incentive Program (NSIP)	131,962	167,658	(35,696)	-21.3%
Other Federal (ARPA)	171,913	0	171,913	0.0%
State Funding				
Alzheimer's	15,259	2,927	12,332	421.3%
Senior Community Services	49,230	20,452	28,778	140.7%
Interest				
Earned	21,209	24,607	(3,398)	-13.8%
Client Contributions				
Client Donations	21,850	21,561	289	1.3%
Co-Pays Received	157,174	200,343	(43,169)	-21.5%
Total Revenue	\$9,449,468	\$9,770,796	(\$321,328)	-3.3%
Expenses				
Operating Expenses				
COA Administrative	\$576,728	\$596,340	\$19,612	3.3%
Intake & Assessment	100,041	108,437	8,396	7.7%
Care Management	1,808,643	1,844,852	36,209	2.0%
Fast Track Case Mgmt	103,912	151,139	47,227	31.2%
Total Operational Expenses	\$2,589,324	\$2,700,768	\$111,444	4.1%
Purchased Services				
Home Care Services	\$1,793,031	\$1,732,134	(\$60,897)	-3.5%
Consumer Directed Care	704,343	876,185	171,842	19.6%
Laundry Service	122,595	54,003	(68,592)	-127.0%
Independent Living	22,980	16,107	(6,873)	-42.7%
Electronic Monitoring	253,018	287,465	34,447	12.0%
Minor Home Modifications	266,584	313,489	46,905	15.0%
Major Housecleaning	16,857	28,665	11,808	41.2%
Pest Control	15,560	26,460	10,900	41.2%
Home Medical Equipment	57,851	50,631	(7,220)	-14.3%
Home Delivered Meals	3,173,656	3,262,416	88,760	2.7%
Adult Day Service	96,229	100,682	4,453	4.4%
Adult Day Transportation	6,728	26,674	19,946	74.8%
Medical Transportation	618,743	578,987	(39,756)	-6.9%
Healthy Aging Grant	(288,032)	(283,870)	4,162	-1.5%
Gross Purchased Services	\$6,860,143	\$7,070,028	\$209,885	3.0%
Gross Program Expenses	\$9,449,468	\$9,770,796	\$321,328	3.3%
Client Census	2,065 *	2,070	5	0.2%
Cost of Services per Client	293.71	284.89	(8.82)	-3.1%

* projected year end census

1. Census Trends

- A. Quarter-End Census by Program is a client count based on a one-day snapshot of clients with a status of 'Enrolled' or 'Suspended' on the last day of the quarter. It is used as an approximation of how many clients are being served on any given day.
1. The Service Trends section shows the client count based on billing data. This shows the number of clients whom services were delivered and invoiced. Given these differences, the quarter-end census and the client count for all services will not match.
- B. New Enrollments are calculated by taking the total number of clients who have an enrollment date during the quarter and an approved care plan.
- C. Disenrollment Outcomes
1. All Other Reasons Not Listed includes: Dissatisfied with Service/Program, Refused Cost, Share/Verification, Health/Safety, and Unable to Meet Client Need.
 2. Client Non-Compliant includes: Declined Call/Visit, Delinquent Balance, Refused, Transfer to Passport/Other Program and Unable to Contact.
 3. Adding the difference between *New Enrollments* and *Disenrollments* in a given quarter to the previous *Quarter-end Census* may result in a discrepancy due to the timing of census reporting and back dating client enrollments and disenrollments.

2. Service Trends

- A. Average Monthly Cost per Client is based on the average monthly cost of Intake and Assessment, Administration, Care Management and Provider Services divided by the quarter-end census.
- B. Clients Served by Service Group is based on billing data. These numbers represent the unduplicated client counts within each service group and overall. The All Services client count will not equal the sum of the service group subtotals because many clients receive more than one service.
- C. Home Care includes homemaking, personal care, companion, and respite services.
- D. Other Services includes Environmental Services and Independent Living Assistance (Hamilton only) Adult Day Services and Adult Day Transportation.
- E. Dollars Paid by Service Group represents the total from the financial system. Clients Served and Units Billed represent when service was provided, dollars paid represents when services were paid.

3. FTH Census Trends

- A. Clients Enrolled in ESP is calculated by taking the clients who disenrolled from Fast Track Home within the quarter then determining the clients who have an active registration with the traditional ESP.
- B. Community Enrollment may include emergency referrals to ESP FastTrack service such as: Community Paramedicine, APS referral or other agency referral for FTH specific services.

4. FTH Service Trends

- A. Other Services includes Pest Control.

5. Unit of Measure Descriptions by Service

- A. Adult Day - Number of Days
- B. Consumer Directed Care - Number of Hours
- C. Electronic Monitoring - Number of Months
- D. Home Care - Number of Hours
- E. Home Delivered Meals - Number of Meals
- F. Medical Transportation - Number of Trips

6. **N/A:** This is displayed on a case-by-case basis, but is most frequently related to a rate or unit change. The metric should display data in subsequent quarters after the change has taken effect.

7. Benefit Cost Savings:

OTC Medicare cards help cover the cost of over-the-counter drugs for seniors enrolled in certain Medicare Advantage plans. Not every Medicare Advantage plan offers this benefit, and limitations vary between the plans that do.

Warren County Program Update Report December 2024

Home Care Assistance (HCA)

No change since last report.

Electronic Monitoring Systems (formerly Emergency Response Services)

Guardian Medical Monitoring's proposal to RFP 001-24: ESP Electronic Monitoring Systems (EMS) was awarded the EMS contract with an effective date of November 1, 2024. All appeals have been addressed and Guardian Medical Monitoring is now under contract with COA.

Environmental Services

As of 11/1/24, Arrow Heating Cooling and Maintenance has added Environmental services to their contract for Warren County.

Minor Home Modification and Repair (MHM)

No changes since the last report.

Home Delivered Meals

Planning has begun for the COA 2025 Nutrition Provider Summit that will be held January 16th at the COA offices. Discussion topics will include strategies to modernize Home Delivered Meals, approaches to increase donation-based funding for the meal delivery program, and innovative ideas for program growth and cost savings.

Senior Farmers Market Nutrition Program

The Department of Aging awarded COA \$150,000 for the 2024 program. 90% of the grant is divided amongst our five-county region based on past participation/redemption numbers, with 10% of the grant to be used for administrative costs. Warren County received \$17,000. Thus far 255 individuals who reside in Warren County are currently participating in the program, and 5 farmers/markets in Warren County are approved to accept the benefits. The 2024 program year ended 11/30/2024.

2025 Provider Monitoring Schedule

WARREN COUNTY ESP PROVIDER MONITORING SCHEDULE

(Please find below the list of Warren County Providers of ESP Services and the tentative dates for annual review for 2025.)

Warren County ESP Providers	Review Type	Tentative Review Date
A Miracle Home Care	Annual	August-25
Active Day Cincinnati	Annual	December-25
Amaramedical Health Care Services	Annual	January-25
American Ramp Systems	Biennial	November-25
Arrow Heating Cooling and Home Maintenance, LLC	Annual	November-25
Bayley Adult Day	Annual	August-25
Bernens Medical Pharmacy	Biennial	December-25
Custom Home Elevator	Biennial	August-25
Gabriel's Angels Homecare	Annual	December-25
Guardian Medical Monitoring	Biennial	August-25
Help at Home (Prime Home Care)	Annual	February-25
Home Care by Blackstone - Assisted Care by Blackstone	Annual	March-25
Home First Non-Medical	Biennial	December-25
Interim HomeStyles of Greater Cincinnati	Annual	September-25
Janz Medical Supply (formerly Mullaney's)	Annual	June-25
Kemper Shuttle (Universal Work & Power)	Biennial	January-25
LCD Home Health Agency	Annual	July-25
Mayerson Jewish Community Center	Annual	April-25
MedAdapt Ltd.	Biennial	May-25
Milt's Termite & Pest Control	Biennial	July-25
Northwest Adult Day Service	Annual	October-25
Nova Home Care Company	Annual	October-25
Otterbein Lebanon Adult Day Service	Annual	June-25
Partners In Prime	Annual	June-25
PWC - People Working Cooperatively, Inc.	Biennial	May-25
Senior Helpers of Dayton	Annual	September-25

Senior Helpers of Southern Ohio (SH of Southern Ohio)	Annual	August-25
St. Joseph Construction (currently on self-hold for ESP)	Biennial	December-25
Warren County Care Management	Annual	October-25
Warren County Community Services	Annual	February-25
Wesley/Meals on Wheels of Southwest OH & Northern KY	Annual	April-25

2025 Draft Request for Proposal (RFP) Schedule

COA may potentially issue the following RFPs during 2025:

- Transportation
- Home Care Assistance
- Laundry Delivery

We will continue to monitor client service needs as the year progresses to determine if any additional RFPs need to be published this upcoming year.

RFP evaluations will have 3 categories:

- **Financial Analysis and Stability:** Proposals will be scored on their agency's demonstration of financial stability.
- **The Organization and Capabilities Overview:** Focus will include- emergency preparedness, quality improvement and service delivery to meet the changing needs of the older adults. Proposals demonstrating a county presence will receive additional scoring.
- **Pricing:** Does the Proposal demonstrate competitive pricing with respect to other proposals received?

Services with a capacity problem:

The following services have been identified as having a capacity problem. Per section 4 (A) of our contract, COA is requesting a waiver of competitive bidding requirements so that we can recruit new providers for the following services:

1. Home Care Assistance
2. Environmental Services
3. Minor Home Modifications & Repairs

Warren County ESP (Senior Services Levy)
Maximum Reimbursement Rates
Rates as of December 1, 2024

Service	Cost per	
	Unit	Unit
Adult Day Service - Transportation	38.61	One Way Trip
Adult Day Service - (Intensive)	70.96	Per 1/2 Day
Consumer Directed Care	3.75	Per 15 min
Electronic Monitoring System - (med dispenser)	20.00	Per 1/2 Month
Home Delivered Meals (mechanically altered)	15.07	Per Meal
Home Medical Equipment (Electric Hospital Bed)	1,595.00	Per Unit
Home Care Assistance	7.29	Per 15 min
Independent Living Assistance	25.76	Per 15 min
Laundry Service	125.00	Weekly
Overnight Respite	468.00	Per Day

- * Adult Day & ADS Transportation changed effective 10/1/2024
- * Home Delivered Meals change is effective 10/1/2024
- * Home Care Assistance change is effective 10/1/2024

WCESP Levy Projection

LATEST COA PROJECTION: Nov-2024

	Year 1 2022 Actual	Year 2 2023 Actual	Year 3 2024 Proj.	Year 4 2025 Proj.	Year 5 2026 Proj.	5-Year Total
Revenue						
Beginning Fund Balance	12,195,096	5,200,246	5,278,613	5,063,638	4,003,379	12,195,096
Levy Revenue (Cash Basis)	71,084	8,331,771	8,628,158	8,714,440	8,801,584	34,547,036
<i>COA Levy Draw</i>	6,939,681	8,088,921	8,704,331	9,631,792	10,166,166	43,530,890
Title III and State Funding (Accrual Basis)	706,942	755,153	544,654	400,043	400,043	2,806,836
Client Donations (Accrual Basis)	24,988	23,418	21,850	20,141	19,994	110,391
Client Co-Payments (Accrual Basis)	120,021	186,452	157,174	162,707	164,395	790,749
Interest and Other Income	1,510	23,365	21,209	16,138	9,545	71,768
Total Revenue to support ESP	7,793,143	9,077,308	9,449,218	10,230,821	10,760,144	47,310,634
Total Available Revenue (incl. previous year carryover)	13,119,642	14,520,403	14,651,658	14,377,107	13,398,941	50,521,876
COA Operational Expenses						
Provider Services (Accrual Basis)	5,556,303	6,610,216	7,147,941	7,546,115	7,946,524	34,807,099
Healthy Aging Grant	-	-	(288,032)	-	-	(288,032)
Information & Assistance (Accrual Basis)	92,946	95,196	100,041	120,081	123,684	531,948
Care Management (Accrual Basis)	1,573,589	1,693,370	1,808,643	1,828,201	1,917,429	8,821,233
COA Program Management (Accrual Basis)	475,638	554,014	576,713	624,416	656,722	2,887,503
FTH Provider Services and CareMgmt (Accrual Basis)	94,667	124,511	103,912	112,008	115,784	550,883
Total COA Operational Expenditures	7,793,143	9,077,308	9,449,218	10,230,821	10,760,144	47,310,634
APS, Auditor/Treasurer/State Fees	98,942	134,818	138,802	142,906	147,134	662,602
WCCS Senior Isolation Program	27,311	20,004	-	-	-	47,315
Total Levy Expenditures	7,919,396	9,232,130	9,588,021	10,373,728	10,907,277	48,020,551
					-	
Actual & Estimated Fund Balance	\$ 5,200,246	\$5,278,613	\$5,063,638	\$4,003,379	\$ 2,491,663	2,491,663
Year Ending Client Census	1,887	1,985	2,065	2,089	2,113	
Estimated Clients served during the year	2,655	2,816	2,835	2,915	2,939	

Assumptions:

- 1) Traditional ESP census is based on linear trend projections; current market penetration level is 34.7%; growth in 2024 based on linear projections 5/mo in 2024 and modest client growth of 2clients/month) through 2026
- 2) Case Management PMPM rate increase for 2025 was dropped to 2% from 3%, for a rate of \$73.02 PMPM; 2026 rate increase is 3%. An additional charge for Care Director usage (\$10,719/quarter) is included in Case Management in 2025 and 2026
- 3) Intake is projected based on actual costs, budgeted costs for 2025 and a yearly increase of 3%
- 4) Title III and State Funding included additional funding due to ARPA in 2024. ARPA funding for 2024 is completed.
- 5) 2024 Levy Revenue was updated to the amount provided by county auditor: \$8,628,158 - 2025 and 2026 are estimated at 1% increase each year
- 6) HCA rates calculated based on CPC; each October RFP rate increase percentages are being applied to CPC;
- 7) HDM rates were calculated based on CPC; each October RFP rate increase percentages are being applied to CPC;
- 8) EMRS RFP in 2024 has successfully reduced rates by 20%, which is reflected in lower cost projected
- 9) WCCS Senior Isolation program funding of \$60,000 was removed from the 2024, 2025 and 2026 projection
- 10) FTH census is estimated to be 25 monthly clients on average, based on enrollment in the recent months

In 2024, COA has received the Healthy Aging grant, in the amount of \$288,032, which is the amount allocated to Warren County. COA used this grant to reduce the Provider services cost to the county, and in effect have a lower Admin cost base, which reduced the Program Management cost to the county.

**WARREN COUNTY
ELDERLY SERVICES PROGRAM (ESP)
ADVISORY COUNCIL**

2025 MEETING SCHEDULE

2nd Wednesday in *February (previously March), June, September, and December
Unless otherwise noted with asterisk (*)

*February 26, 2025	September 10, 2025
June 11, 2025	December 10, 2025

Time & Location of meetings:

9:30 – 11:00 a.m.

Warren County Administration Building
406 Justice Drive, Lebanon, OH 45036
1st Floor, Conference Room 124

*March meeting has been moved to 4th week in February for 2025

Please contact Chris Adams via phone (513-913-0650) or email cadams@help4seniors.org if you are not able to attend a meeting.